## British Airways Athletics Club Venue Search

I’ve quickly listed eleven questions below for what to look for and/or ask about for a potential venue to be used by the club.  Don’t feel mandated or constrained by this list. The questions are a bit black and white – your answers may include greyness – for instance “They have showers but they look in poor condition”.

We would like to know…

1.       Do they have changing areas suitable for our club evenings?  The minimum being adequate toilets.  
[consider weekly club nights with up to ten men and up to five ladies and/or monthly special events with up to 25 men and up to 10 ladies.]

2.       Do the changing areas have showers?  
[very useful, particularly for winter events, but in truth many clubs don’t meet at venues with showers]

3.       What would club access cost and how would this be charged?   
[e.g. it could be a single club fee, a per person per night fee or a per person membership fee. So for instance;  
they might charge the club £20 to use the facility on an evening,  
OR they may charge £2 per person,   
OR they might charge £20 per individual for them to be able to use the facilities any number of times over a period]

4.       What evenings would these facilities be available for?  
[we currently meet on a Wednesday evening but could consider other nights if Wednesdays are not available]

5.       Is there car parking available?  Is this free or is there a charge?

6.       Do they have meeting rooms available and if so what sizes and costs?   
[we are interested in a range of room sizes - rooms for up to ten people for monthly committee meetings all the way to an AGM venue to accommodate 50 or more members]

7.       Can they provide catering and/or can we bring in our own catering?

8.       Is there a bar on site?

9.       If there isn't a bar could we bring in our own alcohol for our club nights?

10.   If there aren’t food/drink options then is there a nearby venue that could provide such?

11.   Last, but not least - is the location suitable for a range of runs summer and/or winter?

Let me know how you get on and, if possible, it would be good to have a report back for the next Committee Meeting at the start of May.

Roderick Hoffman (acting chair) British Airways Athletics Club

[roderick@rhoff.org.uk](mailto:roderick@rhoff.org.uk)